

DATA PROTECTION, PRIVACY AND LEGAL NOTICE WEB POLICY

By means of this POLICY, Innovación Tecnológica y Soluciones de Negocio, S.L. (hereinafter, "Innova-tsn") informs about the treatment and protection of users', candidates' and customers' personal data that may be obtained by browsing or managing queries through the website https://www.innova-tsn.com/.

Innova-tsn guarantees compliance with current legislation on personal data protection, reflected in the Organic Law 3/2018 of 5 December on the Protection of Personal Data and the Guarantee of Digital Rights (LOPD GDD). It also complies with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons (GDPR), as well as with the Data Protection Act 2018 of the United Kingdom, the Federal Law on the Protection of Personal Data Held by Private Parties (Law DOF 05-07-2010) of the United Mexican States and the Statutory Law 1581 of 2012 by which the general provisions for the protection of personal data in Colombia are dictated.

The use of the website implies the acceptance of the Privacy Policy, as well as the conditions included in the Legal Notice published on Innova-tsn's website.

IN CHARGE:

Owner: Innovación Tecnológica y Soluciones de Negocio, S.L. (Innova-tsn) VAT number: B84006246 Address: Plaza de Manuel Gómez Moreno, nº2, 15th floor, 28020 Madrid Email: <u>protecciondedatos@innova-tsn.com</u> / <u>info@innova-tsn.com</u> Website: <u>https://www.innova-tsn.com/</u>

PRINCIPLES:

In the processing of personal data, Innova-tsn shall apply the following principles in accordance with the requirements of data protection regulation:

- Principle of legality, loyalty and transparency: Innova-tsn will always require the data subject's consent for the processing of their personal data, which may be for one or more specific purposes about which they will be previously informed with absolute transparency.
- **Principle of data minimisation**: Innova-tsn will request only the data strictly necessary to achieve the purpose or purposes for which they are requested.
- Principle of limitation of the storage period: Data will be kept for the time strictly necessary for the purpose(s) of the processing. Innova-tsn will inform of the corresponding storage period according to the purpose.
- Principle of integrity and confidentiality: The data will be processed in such a way that their security, confidentiality and integrity are guaranteed. Innova-tsn wishes to communicate that it takes the necessary precautions to prevent unauthorised access or improper use of its users' data by third parties.

COLLECTION:

When browsing the Innova-tsn website it is not necessary to provide any personal data. The cases in which it is necessary are the following:

- When submitting an enquiry through the contact forms.
- When completing a subscription form to Innova-tsn's job bank.

RIGHTS:

The rights of data subjects are as follows:

- To request access to stored data.
- To request a rectification or cancellation.
- To request the restriction of their processing.
- Opposition to the processing.
- To request data portability.



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The exercise of these rights is personal and therefore must be exercised directly by the data subject, by requesting it to Innova-tsn, which means that any data subject who has provided their data at any time may contact Innova-tsn and request information about the data it has stored and how they were obtained, request their rectification, request their portability, object to their processing, restrict their use or request the cancellation of the data in Innova-tsn's files.

To exercise the rights of access, rectification, cancellation, portability and opposition it is necessary to send an email to <u>protecciondedatos@innova-tsn.com</u> together with a valid proof of identification such as a photocopy of the ID card or equivalent.

Every data subject has the right to effective legal protection and the right to lodge a complaint with the supervisory authority, in this case the Spanish Data Protection Agency, if he or she considers that the processing of personal data concerning him or her is in breach of the law.

PURPOSE:

When a user/company accesses the website to send an email to Innova-tsn, subscribes to its job bank or makes a query, he/she provides personal information for which Innova-tsn is responsible. This information may include personal data such as an IP address, name and surname, email address, telephone number or company. By providing this information, the data subject consents to this information being collected, used, managed and stored by Innova-tsn under the conditions contained in the Legal Notice and in this Policy.

The personal data and the purpose of the processing by Innova-tsn are differentiated by the information collection system. In both cases it is necessary to consent to it by ticking the corresponding box (I ACCEPT...):

• **Contact**. From the "Contact" section. Purpose: Management and response to the request or query.

Nombre	Email	Ciudad
Apellidos	Compañia	Teléfono
Mensaje		
🗆 ACEPTO el uso de mis date	os para dar respuesta a mi solicitud.	
Los datos de carácter personal propo metionar la petición y los comervara		luciones de Negocio S.L., con C.I.F.nº B- 84006246 con el fin de
	cho a ejercer sus derechos de acceso, rectificación, supresió Jación sobre protección de datos, dirigiéndose a protección	ón, cancelación, oposición, limitación del tratamiento y portabilidad en ndedatos/Rimova-tun com
	iso legal y muestra política de privacidad.	
Dnce the form has been successfully set		e appears verifying that the form has





¡Gracias! Mensaje de contacto enviado correctamente

• Subscription to the job bank: The "Join us" section allows to send the CV to the company.



The "Join Us" button redirects to the contact form of the job section, where it is necessary to fill in the fields Name, Surnames, Email, Phone, Country, Comments. The first four fields are mandatory.



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¡DÉJANOS CONOCERTE!

Nombre*	F == = 11*	Teléfono*
Nombre"	Email*	Telefono*
Apellidos*	País	
Comentarios		
	/	
] ACEPTO el uso de mis do	tos para dar respuesta a mi solicitud.	
	tos para dar respuesta a mi solicitud.	
	tos para dar respuesta a mi solicitud. tos para incluirlos en la bolsa de emp	eo.
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□ ACEPTO el uso de mis do Los datos de carácter personal p 84006246 con el fin de gestionar Innova-Isn le informa que tiene d rotamiento y partabilidad en los	tos para incluirlos en la bolsa de emp roporcionados serán tratados por Innovación a petición y los conservará mientras dure esta erecho a ejercer sus derechos de acceso, rec términos especificados en la legislación sobre	Teonológica y Soluciones de Negocio S.L, con C.I.F nº B- gestión. tificación, supresión, cancelación, aposición, limitación del
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No esperes tu oportunidad. ¡Créala!

• Once the previous form has been completed, the system gives the option of attaching a file with your Curriculum Vitae. Purpose: Incorporation of the data to Innova-tsn's job bank.

¡Queremos conocerte!

Adjunta tu CV aquí:

Seleccionar archivo Ninguno archivo selec.

□ ACEPTO el uso de mis datos para dar respuesta a mi solicitud.

datos de carácter personal proporcionados serán tratados por Innovación Teonológica y Soluciones de Negocio S.L, con C.I.F. nº 8- 84006246 con el fin de gestionar la petición y los conservará mientros dure esta gestión.

iva-tsn le informa que tiene derecho a ejercer sus derechos de acceso, rectificación, supresión, cancelación, oposición, limitación del tratamiento y portabilidad en los términos especificados en la legislación sobre protección de datos, dirigiéndose a protecciondedatos@innova-tsn.com.

Para más información, lea nuestro aviso legal y nuestra política de privacidad.



There are additional purposes for which Innova-tsn may process personal data:

innova-tsn

- To ensure compliance with the conditions set out in the Legal Notice and applicable law. This may include the development of tools and algorithms to help this website ensure the confidentiality of the personal data it collects.
- To support and improve the services offered by the Innova-tsn website.
- To analyse browsing. Innova-tsn may collect other non-identifying data obtained through the use of cookies that are downloaded to your computer when you browse the website, the characteristics and purpose of which are detailed in the Privacy and Cookies Policy section of the website.
- Innova-tsn is present in social networks. By following Innova-tsn's social networks, the processing of personal data will be governed by this section, as well as by those terms of use, privacy policies and access regulations that belong to the social network that applies in each case and that have been previously accepted (Twitter, Linkedin, etc.). Innova-tsn will process personal data in order to correctly manage its presence in the social network, to inform of its activities, products or services, as well as for any other purpose that the regulations of the social networks allow.
 In no case will Innova-tsn use the profiles of followers in social networks to send advertising individually.

SECURITY:

To protect personal data, Innova-tsn takes all reasonable precautions and follows industry's best practices to prevent its loss, misuse, inappropriate access, disclosure, alteration or destruction.

OTHER SITES:

Pages on this website may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in exactly the same way as if you had visited the other website.

These websites may collect data about the data subjects, use cookies, embed additional thirdparty tracking code, and monitor your interaction using this code.

COOKIES:

In order for this website to function properly it needs to use cookies, which is information that is stored in your web browser.

On the Privacy & Cookies page it is possible to consult all the information relating to the collection policy, the purpose and processing of cookies.

LEGITIMACY:

The legal basis for the processing of data is consent, as defined by the GDPR in Article 4.11: " any freely given, specific, informed and unambiguous indication of the data subject's wishes by which he or she, by a statement or by a clear affirmative action, signifies agreement to the processing of personal data relating to him or her ".

DATA CATEGORIES:

The personal data processed by Innova-tsn through its website are identification data.

STORAGE:

The personal data provided will be retained until the purpose of the enquiry submitted is achieved or until the data subject requests Innova-tsn to delete them.

When this does not occur, the data collected for the purpose of Subscription to the Job Market will be eliminated from the Innova-tsn systems after two years and the Contact data after 5 years.



ACCURACY AND TRUTHFULNESS:

Innova-tsn assumes that the data provided are correct, complete, accurate and current. The website user is the sole responsible for the veracity and correctness of the data submitted to the site, exonerating Innova-tsn from any responsibility in this regard.

CONSENT:

By using the website, the user declares that he/she has been informed of the conditions on the protection of personal data, which must be accepted by making the specific clicks ("I accept") on the forms for Queries and Subscription to the job bank.

With this acceptance, the user consents to its processing by Innova-tsn and for the purposes described.

REVOCABILITY:

To exercise the rights of access, rectification, cancellation, portability and objection it is necessary to send an email to <u>protecciondedatos@innova-tsn.com</u> together with a valid legal proof such as a photocopy of your ID card or equivalent.

The exercise of the rights does not affect the data that Innova-tsn must keep for administrative, legal or security purposes.

CHANGES:

Innova-tsn reserves the right to modify this Policy to adapt it to new legislation or jurisprudence, as well as to industry practices.

These policies shall remain in force until amended by other duly published policies.